



## **WAREHOUSE WORKER / DZ DRIVER** **Venture Centre**

If you are looking for a career working with amazing people while helping your community thrive, then this is the opportunity and we want to hear from you!

### **About Good Shepherd**

The work of Good Shepherd is based on a fundamental belief in providing hope and restoring dignity to the most vulnerable members of our community. Our services include emergency food and clothing; daily hot meals; emergency shelters for men, youth, families, women and children; transitional housing and education for homeless and street-involved youth; hospice palliative care; community mental health programs; and supportive housing programs. This opportunity is with our Good Shepherd Centres – Venture Centre.

### **Why Work with Good Shepherd?**

- Be a part of a caring **TEAM THAT SUPPORTS OUR LOCAL COMMUNITY**
- **POSITIVE** and **ENCOURAGING** atmosphere
- Dental Care
- Disability Insurance
- **EMPLOYEE AND FAMILY ASSISTANCE PROGRAM**
- Extended Health Care
- Life Insurance
- Sick Leave
- RRSP match
- Out of Country Travel Insurance
- Vision Care
- Wellness Program
- Make a difference and provide **HOPE**
- 3 weeks' vacation (after mandatory completion of waiting period)

### **Job Description**

Reporting to the Warehouse Manager, the Warehouse Worker / DZ Driver enhances the dignity and quality of life for our clients, visitors, staff and donors by assisting in the day to day operation of the Warehouse and in performing driving duties on an as needed basis for the timely pick up and delivery of donations, always ensuring efficient and careful handling to maximize the highest quality.

- General warehouse work for our Emergency Food / Clothing Program
- Receive donations and assist in the organization of the warehouse
- Stock shelves in the Venture Centre
- Interact with clients, visitors, staff and donors
- Drive DZ Truck for pick up and deliveries
- Ability to lift heavy or awkward items

- Have a demonstrated commitment to the mission values of availability, flexibility, adaptability, hospitality and dignity with a demonstrated knowledge of issues related to poverty, homelessness, mental illness, substance use/addictions and developmental disabilities

### Qualifications

- Applicants will require professionalism and excellent communication skills
- Responsibilities will include direct client contact and aspects of indirect service necessary for the comfort and safety of individuals accessing shelter services
- Demonstrated ability to adapt in a fast paced and changing work environment
- Hospitable in dealings with clients/public / volunteers / staff, and other key stakeholders
- Available and responsive to the needs of others
- Respectful and compassionate demeanor
- Good written and verbal communication skills are essential with the addition of answering telephone enquires at the Warehouse
- CPR Certificate (or willingness to be certified) will also be required
- Minimum Grade 12 education and / or 1 year experience in related field
- Fluency in a language in addition to English is an asset
- Ability to operate a Fork Lift is considered an asset
- DZ License is also required
- **Hours of work:** Monday through Friday, with availability on weekends as needed

### How Can I Apply???

Please apply with cover letter and resume to Mike Troskot – Director, Venture Centre by January 16, 2023 quoting # TC-27-22.

Fax: 905-546-1743 or

Email:mtroskot@gsch.ca

*\*Due to overwhelming response, only those selected to be interviewed will be contacted. For additional opportunities please visit us on indeed or on our website [www.goodshepherdcentres.ca](http://www.goodshepherdcentres.ca)*

### Our Values

**Hospitality**, as inspired by St. John of God is at the heart of Good Shepherd's mission. This means that we welcome all people with compassion, acceptance and a spirit of generosity; creating opportunities for transformation.

Hospitality embodies our **Values** of:

- **Responsibility**
- **Availability**
- **Adaptability**
- **Quality**
- **Dignity**

*Good Shepherd, a ministry of the Hospitaller Order of St. John of God, is an equal opportunity employer operating within an anti-racist and anti-oppression framework. We strive to establish workplaces that reflect and are enhanced by the rich diversity of the community we serve.*

*Good Shepherd welcomes and encourages applications from all people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the*

*selection process. If you need accommodations, please contact Human Resources at 905-528-5877 ex 2265.*

*Good Shepherd has a mandatory verification of COVID-19 vaccination policy. More information on the full policy requirements and accommodation allowances will be provided to those selected for an interview.*

*Due to overwhelming response, only those selected to be interviewed will be contacted. For additional opportunities please visit us on indeed or on our website [www.goodshepherdcentres.ca](http://www.goodshepherdcentres.ca)*